



## NATIONAL POWER TRAINING INSTITUTE

An ISO 9001:2000 & 14001 Organization  
(Under the Ministry of Power, Govt. of India)

NPTI Complex, Sector-33,  
Faridabad . 121003  
(Telefax-0129-2274919)

No. NPTI/CO/CP&M/GMP/2011

Dated: 05.08.2011

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**Sub: Five days Training Program on FINANCE FOR NON-FINANCE EXECUTIVES from September 26-30, 2011 at National Power Training Institute (Corporate Office), Faridabad**

Dear Sir/Madam,

National Power Training Institute announces Five Days Training Program on Finance For Non-Finance Executives scheduled from September 26 to 30, 2011.

The Finance And Accounting Programme is ideal for your Mid . Level and Senior level Managers/Executives. We look forward to nominations from your organization to this Program. If you have any further queries or would like details on the application/nomination process please feel free to call/fax/e-mail and we shall be glad to help.

Thanking You,

Yours Faithfully

(J.S.S. Rao)  
Principal Director(CP&M)  
Telefax:0129-2255213  
Email:jssrao\_npti@yahoo.com



**NATIONAL POWER TRAINING INSTITUTE**  
**An ISO 9001 & ISO 14001 Organization**  
**(Ministry of Power , Govt. of India)**  
**NPTI Complex, Sector-33, Faridabad-121003 (Haryana)**  
**Tel.227 5475 Fax:227 7412 Website: [www.npti.in](http://www.npti.in)**

National Power Training Institute (NPTI), an ISO 9001 & ISO 14001 organization under Ministry of Power, Govt. of India is a National Apex body for Training and Human Resources Development in Power Sector with its Corporate Office at Faridabad. NPTI had been providing its dedicated service for more than four decades.

NPTI operates on an all India basis through its nine Institutes in different zones of the country as per details below:-

- A) Northern Region:** 1. NPTI Corporate Office Faridabad, 2.NPTI (Northern Region) Badarpur, 3.NPTI (Hydro Power Training Centre) Nangal
- B) Southern Region :** 4. NPTI (Power System Training Institute) Bangalore, 5. NPTI (Hot Line Training Centre) Bangalore, 6. NPTI (Southern Region) Neyveli
- C) Eastern & North Eastern Region:** 7.NPTI (Eastern Region) Durgapur, 8. NPTI (North Eastern Region) Guwahati
- D) Western Region:** 9. NPTI (Western Region) Nagpur

NPTI conducts following industry interfaced academic programs with the objective to create a pool of committed and competent professionals equipped with appropriate technical skills to steer the Indian Power Sector:-

- Two Year MBA in Power Management approved by AICTE
- Four Year B.Tech./B.E Degree in Power Engineering approved by AICTE
- One Year Post Graduate Diploma Course in Thermal Power Plant Engineering
- One Year Post Diploma Course in Thermal Power Plant Engineering
- One Year Post Graduate Diploma in GIS and Remote Sensing (RS)
- Nine Months Post Graduate Diploma Course in Hydro Power Plant Engg.
- Six Months O&M of Transmission and Distribution System for Engineers

**Manpower Training and Academic Programmes:** Several long-term, medium term and short-term training programs in the areas of Thermal, Hydro, Transmission & Distribution and Management, Regulatory affairs etc. are being conducted in the various Institutes of NPTI. NPTI conducts Induction training programs and refresher courses for number of public and private sector organizations.

**Consultancy Services :** NPTI provides consultancy services in Preparation of DPRs under R-APDRP (11<sup>th</sup> Plan).NPTI has also been appointed as REC Quality Monitor (RQM) for Tier-II Inspection of RGGVY Works under 11<sup>th</sup> Plan for Six States. NPTI has also been awarded the Third Party Inspecting Agency (TPIA) works by few DISCOMs for the RGGVY works under the 10<sup>th</sup> Plan & 11<sup>th</sup> Plan.

**Awards and Recognitions**\_NPTI has been conferred the award for “**Excellence in Training**” for the year 2010-11 by the World HRD Congress, under the category Employer Branding Award.

NPTI has been conferred the award for “**Best Learning and Development Strategy**” for the year 2010-11 by the World HRD Congress, under the category shine.com HR Leadership Award.

NPTI has been conferred the 2<sup>nd</sup> ASIA\$ Best Employer Brand Awards 2011 for “**Excellence in Training**” in July, 2011 at Suntec Singapore.



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## Five days Training Program on FINANCE FOR NON-FINANCE EXECUTIVES

Sept 26-30, 2011 10.00 am to 5.30 pm NPTI Complex, sector-33, Faridabad

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### **RECOMMENDED FOR**

Mid - Level and Senior Level Managers/Executives of various Utilities.

### **PROGRAMME OVERVIEW**

This programme is designed for those who want to learn the basics of financial and accounting. It will teach the participants how these concepts are integrated into their organization strategies and performance. They will learn how to address and communicate financial and strategic problems more effectively, how to identify relevant financial information, how to apply the financial analytical skills needed to make more informed business decisions.

### **PROGRAMME CONTENT**

- Introduction to Financial Management
- Forms of Business Enterprises
- Glossary of Accounting and Financial Terms
- Balance Sheet
- Profit and Loss Statement
- Financial Ratio Analysis
- Time value of Money-concept of NPV and IRR
- Cost Volume Profit Analysis
- Issue Management
- Shares, Debenture
- Project Appraisal and Financing
- Various Types of Taxes and Duties
- Tariff Calculations of a Power Project

## **PROGRAMME BENEFITS**

- Communicate more effectively with accounting and finance colleagues within your organization
- Learn to review, interpret and utilize annual reports and financial information to make better business decisions
- Interpret a company's profitability, solvency and liquidity
- Comprehend relevant costs, overhead allocations, and contribution margin understand the performance metrics by which you are being measured
- Explore alternative business valuation principles and how you can impact the value drivers of your firm

## **PROGRAMME DATE**

September 26 - 30, 2011 (Monday - Friday)

## **PROGRAMME DURATION**

Five . day Programme.

## **PROGRAMME LOCATION**

National Power Training Institute  
NPTI Complex, Sector-33, Faridabad . 121003

## **PROGRAMME FEE**

The programme fee is Rs.20,000/- payable to NPTI, Faridabad. Fee includes instruction materials, tea, snacks and lunch. However optional Lodging and Boarding facilities may be provided to the outstation participants subject to availability. AC Room on single occupancy basis along with breakfast and dinner shall be provided for Rs.7,500 per participant for the programme and AC Room on Double occupancy basis along with breakfast and dinner shall be provided for Rs.5,400 per participant for the programme which shall be payable in advance along with programme fee.

Note: Participants may board the room one day prior to start date of the programme after 12.00 noon and may check out till 12.00 noon of the next day of end date of the programme.

## **HOW TO REGISTER**

To register, registration form enclosed herewith has to be filled in and to be sent at following address:-

Ms. Bhawana Choudhary  
Programme Director  
National Power Training Institute  
NPTI Complex, Sector-33, Faridabad . 121003  
Telefax:- 0129-2255213, Mobile:- 9311622338  
E-mail:- bc.npti@gmail.com



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## Five days Training Program on FINANCE FOR NON-FINANCE EXECUTIVES

Sept 26 - 30, 2011 10.00 am to 5.30 pm NPTI Complex, sector-33, Faridabad

### REGISTRATION FORM

Programme Fee: Rs. 20,000/- per Participant

	<u>Name</u>	<u>Designation</u>	<u>Mobile No.</u>
a)	_____	_____	_____
b)	_____	_____	_____
c)	_____	_____	_____

Organization : \_\_\_\_\_

Address : \_\_\_\_\_

Phone : Office No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_

Accommodation  
Required : Yes / No

Please find enclosed our Cheque/Demand Draft for Rs. \_\_\_\_\_ in favor of NPTI payable at Faridabad. Last date of receipt of Nomination is 19<sup>th</sup> September, 2011.

Please send the filled registration form along with the Cheque/Demand Draft to :

Ms. Bhawana Choudhary  
Programme Director  
National Power Training Institute  
NPTI Complex, Sector-33, Faridabad . 121003  
Telefax:- 0129-2255213, Mobile:- 9311622338

Signature: \_\_\_\_\_  
Name & Designation

**Details of the Hotels available in the vicinity of National Power Training Institute**

S. No.	Name of Hotel	Address	Phone
1.	K Hotel	Plot no.2, near Police Station Sector 31, Faridabad, Haryana	+91-129-4292777
2.	Hotel Delite	17 - 18, Neelam Bata Road, N.I.T Faridabad - 121 001, Haryana	+91-129 2427673,2427674, 4021073,4021074,4021075
3.	Mahalaksmi Palace Hotel	68, N.I.T., Neelam Bata Road, Faridabad	0129 2412804
4.	Hotel Rajhans	Suraj Kund Faridabad - 121 009 Haryana (India)	0129 2512054
5.	The Claridges Hotel	Shooting Range Road, Faridabad-121001 Haryana (India)	+91 129 4190 000

National Power Training Institute(NPTI) is a premiere training institute under Ministry of Power, Government of India. It is located at Faridabad (Haryana) and is 3 Km away from Delhi-Badarpur Border on Delhi-Agra NH-3 Highway (Mathura Road). The institute is around 45 Km away from Indira Gandhi International Airport and 30 Km from New Delhi Railway Station / Canaught Place. The detailed map showing the important land marks is as below:

# GUIDE MAP OF NPTI COMPLEX, SECTOR-33 FARIDABAD-121 003

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