



National Power Training Institute
An ISO 9001 : 2000 & ISO 14001 : 2004 Organisation
(Ministry of Power, Govt. of India)

TENDER DOCUMENTS

**CONTRACT FOR ANNUAL CIVIL WORKS
IN
NPTI COMPLEX, SECTOR-33, FARIDABAD**

NPTI Complex, Sector-33, Faridabad – 121 003
Phone No. 0129-2275308, 2275309, 2272210
Fax No. 0129-2277412, 2272210
Website : www.npti.in

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SECTION - I

Notice Inviting Tender

NATIONAL POWER TRAINING INSTITUTE
(Under Ministry of Power, Govt. of India)
NPTI Complex, Sector-33, Faridabad – 121 003
Phone No. 0129-2275308, 2275309, 2272210
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Website : www.npti.in

SECTION – I

DOMESTIC COMPETITIVE BIDDING
(Through call of open Tenders)

TENDER NO. 7(1)/NPTI/Proj/Civil/2011/

Dated : 12.05.2011

Name of Work	CONTRACT FOR ANNUAL CIVIL WORKS IN NPTI COMPLEX, SECTOR-33, FARIDABAD
Value of the work	Rs. 32.00 lakhs
EMD	Rs. 64,000/-
Period of Sale of Bidding Document	From 16.05.2011 to 31.05.2011
Last Date & Time for receipt of Bid	01.06.2011 upto 14..00 Hrs
Time and Date of Opening of Bid	01.06.2011 at 15:30 hrs
Place of Opening of Bid	Board Room in Institute Building, NPTI, Faridabad
Officers from whom the tender documents can be obtained.	Accounts Section, NPTI, Faridabad
With whom the tender documents can be submitted.	Bids shall be sent to Director (Technical/Project) NPTI (CO), Faridabad or may be dropped in the Tender Box kept in Project Section within due date and time
Cost of Tender	Rs .500/- (not refundable)
Tenders addressed to	The Director(Technical/Project), NPTI, Sector – 33, Faridabad

Note :

2(a) The bid documents can be obtained from Accounts Section, NPTI (CO), at Institute Building NPTI, Corporate Office, Faridabad – 121 003 from 16.05.2011 to 31.05.2011 on working days on payment of Rs.500/- towards the cost of bid documents, payable through demand draft/Banker Cheque / o r by cash deposited to Accounts Section.

2(b) The bid documents can be downloaded from NPTI's website www.npti.in / www.tenders.gov.in and in such case, the bidder should enclosed Demand Draft / Banker cheque amounting to Rs.500/- (Rs. Five hundred only) towards cost of bid documents and submitted the same alongwith EMD in the envelope subscribed as "pre Qualification Bid"

2(c) The Demand Draft / Banker cheque to be drawn in favour National Power Training Institute, payable at Faridabad

Director (Project)
N.P.T.I.,
Sector- 33, Faridabad



National Power Training Institute

(Ministry of Power, Govt. of India)

An ISO 9001:2000 & 14001 Organization

Sector-33, Faridabad – 121003 (HR)

Tel: 0129-2272210,2272060 Fax:0129-2272210

Website : www.npti.in

Tender No. 7(1)/Tech/NPTI/Proj/Civill/2011

Dated :

SECTION-1 - LETTER OF INVITATION

Subject: CONTRACT FOR ANNUAL CIVIL WORKS IN NPTI COMPLEX, SECTOR-33, FARIDABAD

Dear Sir,

1. NPTI invites proposals for Selection of contractor / agency to provide civil works in NPTI Complex, Sector-33, Faridabad. More details on the services are provided in the Tender documents. NPTI intends to engage contractor / agency for which this letter of invitation is issued .

2. The RFP includes the following documents:

- Section 1 - Letter of Invitation
- Section 2 - Instructions to Bidders
- Section 3 – Job specification & scope of work
- Section 4 – Technical / Pre qualification bid
- Section 5 – Financial bid
- Section 6 - Annexure

4. The bids shall be received in NPTI, Faridabad office upto 02.00 pm of 01.06.2011 and shall be opened on the same day at 03.30 pm

Thanking you,
Yours faithfully,

Director (Project)
NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)
NPTI Complex, Sector – 33,
Faridabad, Haryana-121003
Tele: 0129-2275475, 2272060 Fax: 0129-2277412, 2272210
Website: www.npti.in
Email : npti_hq@yahoo.co.in

Encl: As above

SECTION – 2
INSTRUCTION TO BIDDERS

INSTRUCTION TO BIDDERS FOR ANNUAL CIVIL WORKS

TENDER DOCUMENT

1. National Power Training Institute, Ministry of Power, invites '**Sealed Bids**' for annual civil works in residential cum Institutional complex at NPTI(CO), Sector –33, Faridabad from reputed agencies fulfilling the criteria laid down in Techno-commercial bid format at Section - 4. The job specifications and scope of work are given in Section - 3. The format for Financial Bid at Section – 5 . The contract period will initially be for a period of two years extendable on satisfactory performance and mutual consent on same terms and conditions on yearly basis by another one year.

2. The bids are to be sent in two parts – one sealed enveloped superscribed as '**Pre-Qualification Bid**' giving details in the format as per Section - 3, and second envelope superscribed as '**Financial Bid**' in the format at Section -5. The two sealed envelopes as above will be placed in another sealed envelope superscribed as '**BID FOR ANNUAL CIVIL WORKS**' AND '**NOT TO BE OPENED BEFORE 01.06.2011**'. The bids shall be signed by a person duly authorized on behalf of the bidder firm and shall be sent to :-

Director (Tech.& Proj),
National Power Training Institute,
NPTI Complex, Sector-33,
Faridabad – 121 003 (HR)

OR

The bids to be dropped in Tender Box kept in Project Section within due date and time.

3. The sealed bids will be received by NPTI **up to 02.00 PM of 01.06.2011**. Any bid received after the prescribed deadline shall not be considered irrespective of rates. The Pre-Qualification bids will be opened on the same date i.e. **01.06.2011 at 03.30 PM** in the presence of the representatives of the bidders–present. Date of opening of financial bids of such firms which meet the prescribed pre-qualification criteria will be notified separately.

4. Earnest Money (EMD) of Rs. 64,000/- (Rupees Sixty four thousand only) should accompany the **Pre Qualification Bid document**. The EMD shall be paid in the form of Demand Draft/Banker Cheque from a Nationalized bank/Scheduled commercial bank in favour of National Power Training Institute payable at Faridabad. Such EMD shall not carry any interest. Any bid not accompanied by requisite EMD shall be deemed to be invalid and will be rejected by NPTI.

5. The EMD shall be forfeited:

- a) if the bidder withdraws his bid during the period of bid validity.
- b) In the case of successful bidder, if he fails to furnish the required Performance Guarantee within the specified time limit.

6. The EMD of successful bidder shall be retained towards making of the security for the performance of the contract and shall only be discharged after completion of the contract period.

7. The bid shall remain valid for a period of 3 months from the date of receipt of the bid.
8. The Bidder should inspect the site before filling in and submitting the tender to get fully acquainted with the scope of work as no claim whatsoever will be entertained for any alleged ignorance thereof. Tender must be submitted in original and without making any additions, alternations, and as per details given in other clauses given hereunder. The requisite details shall be filled in by the Bidder in the Tender Document wherever required.

9. **RATES AND PRICES**

- 9.1 Bidders should quote the rates in the format given at Annexure-3. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of tender papers will be signed in full by the Bidder with date. No erasing or over-writings are permissible.
 - 9.2.1 The rates have to be quoted both in figure and in words in case if there is any ambiguity the rate in words will be considered.
 - 9.2.2 In case of variation in quoted rate & cost of any item, the figure noted in rate column will be considered
 - 9.3.1 All statutory duties and taxes (including excise and customs) VAT and other may be clearly specified. Price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall require forfeiture of the EMD.
 - 9.3.2 Service tax as applicable will be paid extra as per on actual basis
- 9.4 No additional freight or any other charges, etc, would be payable.

10. **TERMS OF PAYMENT**

Project Divn will release payment on monthly basis within a fortnight after receipt of bill and certification that the services provided during the month are satisfactory.

11. **PRE-QUALIFICATION CRITERIA** (in the format at Section - 4)

The bidder should be a individual / partnership / Ltd./ Pvt. Ltd company established under the Companies Act or registered with Govt. Organisation and should submit documentary evidence in respect of the following:-

- (i) A copy of Memorandum /Articles of Association of the company / registration with Govt. department
- (ii) A valid Pan No.

- (iii) Service Tax Registration No., TIN No.,
- (iv) EPF Registration No.
- (v) ESI Registration No.
- (vi) Average annual turn over during the last three years, ending 31st March, 2011 should be more than Rs.10.00 lakhs for which photo copy of the balance sheet / profit and loss account for the relevant years should be submitted
- (vii) Experience of having provided similar civil works in reputed organizations including at least one PSE/Govt. Deptt. during the last three years with at least (i) one single similar completed / on going work of more than Rs.25.60 lakhs or two similar completed / on going works of more than Rs. 16.00 lakhs each; or three similar completed / on going works of more than Rs.12.80 lakhs each. Photocopies of documentary evidence towards above supported by relevant satisfactory job completion certificates are required to be submitted

12. EVALUATION OF BIDS

The bids will first be evaluated on the parameters fixed for prequalification criteria as per details given at Clause 11. Financial bids of such bidders who meet the prequalification criteria will thereafter be opened. Bidder quoting the lowest rates will qualify for award of work.

13. CONCILIATION/ ARBITRATION

- 13.1 If any dispute (s) or difference (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by DG, NPTI.
- 13.2 In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by DG, NPTI..
- 13.3 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner and the payment due to the Contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.
- 13.4 The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
- 13.5 The venue of the arbitration shall be Faridabad (Haryana), India. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of

the Act and shall be shared equally between the parties.

- 13.6 The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendente-lite interest during arbitration proceedings.

14. FORCE MAJEURE

- 14.1 In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
- 14.2 The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely NPTI and the Contractor.
- 14.3 Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, NPTI shall have the option of canceling this contract in whole or part at his discretion without any liability at his part.
- 14.4 Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

15. APPLICABLE LAW AND JURISDICTION

All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at Faridabad (Haryana) .

- 16 No alternative offer shall be considered.
- 17 NPTI reserves the right to annul the bidding process at any time prior to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder/s on the ground of NPTI's action.
- 18 NPTI reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.

19. The labourers employed for the specified work shall have to be paid not less than minimum wages prescribed time to time by Haryana Government/Local Administration. All labourers employed on works should be insured under the Workman's Compensation Act. No. labourer below the age of 18 years will be employed by the contractor.
20. Before submission of bills by the contractor to NPTI for payment against the jobs carried out by him a certificate will have to be submitted by the contractor of having paid in full to the workers employed by him.
21. The contractor shall have to obtain ESI & EPF number from Central Provident Fund Commissioner & related Office for the labour engaged by him as required under the law and they have to fulfill all the required relevant laws for the engagement of labour.
22. The contractor has to maintain all the relevant register/records as per the laws related with labour engagement etc. An affidavit on a non-judicial stamp paper of appropriate value of the effect that the contractor will be entirely responsible for fulfilling all the statutory obligations under different statutes like workmen compensation Act., Contract Labour (Regulation & Abolition) Act, ESI Act, PF Act, Bonus Act, Gratuity Act for the workers employed by him on the job will be submitted by the contractor before execution of the contract agreement. The workers employed by the contractor will not be treated as the employees of the NPTI for any purpose whatsoever.
23. The contract must ensure that his employees wear clean clothes as per prescribed uniform and maintain all type of cleanliness while attending the specified work. The staff must wear name badges.
24. It shall be the responsibility of the contractor to comply with the provision of the various Labour Laws. The contractor shall faithfully discharge all the liabilities under the labour laws. The contractor shall indemnify the NPTI against the claims arising out of non-fulfillment of obligations by him under the various labour laws.
25. The NPTI authorities shall have the right at all reasonable times to visit and inspect the property and if upon inspection it appears that any damage will fully caused by the contractor is required to be got repaired, the NPTI may direct the contractor to execute the same and upon his failing to do so within reasonable time the NPTI may execute it at the risk, cost and expense of the contractor.

26. Payment will be made as per the actual work done basis.
27. Bidders should quote the rate item wise in all respective items over financial bid, lump sum rate group wise will not acceptable. Any deviation in this matter will be treated as conditional offer and the same will be rejected.
28. **SECURITY RULES :** The contractor and their employees will have to follow the security rules as may be imposed from time to time and if the contractor and or their employees are found to be reluctant to follow the rules/instructions, the NPTI will have the right to prohibit entry of such employees into the NPTI Complex and the contract is liable to be cancelled forthwith if the Contractor himself is involved in breach of any clause of the agreement particularly of security/Safety.
29. The contractor has to take all precautionary/safety measures towards fire, hazards, etc., any loss on account of this will be made good from him. In case of default it will be recovered by security deposit amount and or contract is subject to termination.
30. In case, if the agency wish to offer some rebate. It must be unconditional. Only un-conditional rebate so offered by the agency will be considered.
31. The quantities indicated in the schedule are subjected to variation depending on the site condition.
32. Just by quoting the lowest rate does not entitle the agency for the award, the decision on rate reasonability fixed by NPTI will be final and binding.
33. Competent Authority of NPTI reserves the right to accept or reject any or all the tenders without assigning any reason and also reserves the right to distribute the work with more than one agency
34. It is the responsibility of the agency to submit the tender within specified date and time and NPTI is not bound to entertain the tender received late due to any reason.
35. Competent Authority of NPTI reserves the right to accept or reject any or all the tenders without assigning of any reason and also reserves the right to distribute the work with more than one agency.

CONDITIONS OF CONTRACT

Clause (1)

The person(s) whose tender may be accepted (here in after called for contractor) shall permit NPTI at the time of making any payment to him for work done and measured under the contract to deduct such sum at the rate of 10% of the gross value of the work done in each running bill as along with the amount of Earnest Money if any already deposited by the Contractor will amount to 10% of the cost of work put to tender subject to a maximum of Rs. 1 lakh unless he /they has / have deposit the full amount of security deposit in cash or in the form of Government securities of fixed Deposit Receipt of Guarantee bonds of any scheduled bank or the State Bank of India. In case a fixed deposit receipts of any Bank is furnished by the Contractor to the NPTI as part of the security deposit and the bank goes in to liquidation or for any reason is unable to make payment against the said fixed deposit receipt the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the NPTI to make good the deficit of such sum from the running bill as above mentioned.

Such deductions will be held by Government by way of Security Deposit. Provided always that the NPTI for this purpose shall be entitled to recover from the running bills at the rates mentioned above including earnest money, till the balance of the amount of security deposit is realized. All compensation or the other sums of money payable to the contractor under the terms of this contract may be deducted from or paid by the sale of a sufficient part of his security deposit or from the interest arising there from, of fresh any sums which may be due to or may become due to the contractor by NPTI or any account whatsoever and in the event of his security Deposit being reduced by reason on any such deductions of sale at aforesaid, the contractor shall within 10 days make good in cash or guarantee bonds executed in favour of the NPTI or fixed deposit receipt tendered by the State Bank of India or by scheduled bank (in case of guarantee offered by scheduled banks, the amount shall be within the financial limits prescribed by the Reserve Bank of India) or Government Securities (if deposited for more than 12 months) endorsed in favour of the Engineer – Incharge, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof. The security deposit shall be collected from the running bills of the contractor at the rates mentioned above the earnest money if deposited in cash at the time of tenders will be treated as part of the Security Deposit.

Clause (2)

Time of Completion

- a) The time allowed for the completion of entire work is 365 days from the date of stipulated date of start of work which commences 7th day from the date of issue of letter of Indent.
- b) The work shall through out the stipulated period of the contract be proceeded with all due diligence and the contractor shall pay as compensation an amount equal to 1% of such small amount as the Principal Director (whose decision in

writing shall be final), may decide on the amount of the estimated cost of the whole work as shown in the tender for every day that the work remains uncommenced for unfinished after the proper dates. And further to ensure good progress during the execution of the work the contractor shall be bound in all cases in which the time allowed as per the time schedule submitted by the contractor is followed. The contractor shall comply with the said time schedule. In the event of the contractor failing as to comply with this condition, he shall be liable to pay as compensation an amount equal to one percent or such small amount as the Principal Director (whose decision in writing shall be final) may decide on the said estimated cost of the whole work for every day that the due quantity of work remains incomplete provided always that the entire amount of compensation to be paid under the provision of this clause shall not exceed 10% of the estimated cost of the work as shown in the tender.

- c) If the agency fails to take up the work within stipulated period from the date of issue of letter of Intent the earnest money deposited by the agency will be forfeited without giving any further notice and the work awarded to other agency.
- d) In the case of the work is delayed by the agency excepting reasons which are beyond the control like natural calamities etc. the contract will be terminated and the work will be executed at the risk and cost of the contractor.

Clause (3)

The Engineer-in-charge may without prejudice to his right against the contractor in respect of any delay or inferior workmanship or otherwise or any claims for damage in respect of any breaches of the contract and without prejudice to any rights or remedies under any of the provisions of this contract or otherwise and whether the date for completion has or has not elapsed by notice in writing absolutely determine the contract to any of the following case:

- i) If the contractor having been given by the Engineer in-charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in any inefficient or otherwise improper or unworkmanlike manner shall do it to comply with the requirement of such notice for a period of seven days thereafter or if the contractor shall delay or suspend the execution of the work so that either in the judgment of the Engineer Incharge (which shall be final and binding) he will be unable to secure completion of the work the date for completion or he has already failed to complete the work by that date.
- ii) If the contractor commits breach of any of the terms and conditions of this contract when the contractor has made himself liable for action under any of the case aforesaid the Engineer Incharge on behalf of NPTI shall have power:
 - a) To determine or rescind the contract as aforesaid (of which termination or rescission notice in writing to the contractor or under the hand of the Engineer Incharge shall be conclusive evidence upon such determination or rescission the security deposit of the contractor shall be liable to be forfeited and shall be absolutely at the disposal of NPTI.

- b) To execute the left out work departmentally at the risk and cost of contractor through another outside agency in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor of the work had been executed by him (of the amount of which excess the Certificate in writing of the Engineer Incharge shall be final and conclusive) shall be born and paid by the original contractor and may be deducted from the agency due to him.

In the event of any one or more of the above course being adopted by the Engineer Incharge the Contractor shall not claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered in to any engagements or made any advance on account or with a view to the execution of the work or the performance of contract. And in case action is taken under the any of the provision aforesaid the contractor shall not be entitled to recover or be paid any sum. For any work thereof or actually performed under this contract unless and until the Engineer Incharge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.

Clause 4

The Engineer Incharge after giving notice in writing to the contractor take possession of (or at the discretion of Engineer Incharge which shall be final) use as on hire (the amount of the hire money being also in the final determination of the Engineer Incharge) all or any tools plant, materials and stores in or upon the works, or the site thereof, belonging to the contractor or procured by the contractor and intended to be used for the execution of the works any part thereof, paying or allowing for the same in account at the contractor rates or in the case of these not being applicable at current market rate to be certified by the engineer incharge by notice in writing may order the contractor or their authorized agent to remove such tools, plants, materials or store from the premises within the specified time. In the event of contractor failing to comply with any such requisition the engineer incharge may remove them at the contractor expenses or sell them by auction or private sale on account of the contractor and expenses of any such shall be final and conclusive against the contractor.

Clause (5)

If the contractor shall desire an extension of time for completion of the work on the grounds of his having been un-avoidably hindered in its execution or any other ground he shall apply in writing to the Engineer Incharge within 15 days of the date of hindrance on account which he desire such extension as aforesaid. The Engineer incharge at his discretion shall decide such extension whose decision shall be final and binding.

Clause (6)

On completion of work the contractor shall furnish final completion drawings in three copies as per the actual work executed at site, before submission of final bill wherever required.

Clause (6-A)

On completion of work the contractor have to clear the site free from unwanted materials, other tools and plants etc. within seven days from the date of completion failing which the work will be executed by NPTI at the risk & cost of the contractor.

Clause (7)

The contractor has to submit the running bill during the progress of work however in the absence of detailed measurement the percentage decided by the Site Engineer or Engineer Incharge shall be paid on assessment of actual work completed.

Clause (8)

No materials shall be supplied by the NPTI and therefore the contractor has to arrange all materials, equipments required for successful completion. However, whenever materials issued by NPTI, the item of work so executed shall be payable excluding in cost such materials issued to the agency.

Clause (9)

The Engineer Incharge shall have full powers to require the removal from the premises of all materials which in his opinion are not in accordance with the specification and in case of default the Engineer Incharge shall be at liberty to employ other person to remove the same without being answerable or accountable at any loss or damage that may happen or advise to such materials.

The Engineer Incharge shall also have full powers to require other proper material to be substituted thereof and in case of default the Engineer Incharge may cause the same to be supplied and all costs which may attend such removal and substitution to be borne by the contractor.

Clause (10)

No escalation on materials and labour on work under this contract is payable to the contractor in nomenclature schedule items of DSR'2007 except the work involved the raw materials like Mild Steel & Cement only.

For these items the base rates will be considered as Rs. 31750/- per M.T. & Rs. 4500/- per M.T. respectively (as per DSR'2007 rate) on the date of opening of price bid.

The loading for escalation of price for these materials involved any nomenclature items will be worked out on pro-rata basis matching with whole sale price on quarterly rest basis. However, the loading will be limited to the escalation of basic price with tax etc. and on actual consumption basis. No other component like labour, T&P etc. will be considered.

Clause (11)

The contractor shall treat all materials obtained during dismantling as Government property and shall be handed over to NPTI.

Clause (12)

Tendered rates are inclusive of all taxes and levies payable under the respective states and nothing extra shall be payable on any account.

Clause (13)

The contractor shall execute the whole and every part of the work in the most substantial and workman like manner and both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also confirm exactly fully and faithfully to the design / drawings and instructions in writing in respect of the work signed in the Engineer Incharge and the contractor.

Clause (14)**Alteration in specifications and drawings**

No alteration in specification and drawings approved by the NPTI is allowed on any account unless otherwise it is asked to in writing by engineer incharge of work to do so. However, any work which is essential but not inducted in the schedule for the successful completion of work have to executed by the contractor.

Clause (15)

If it shall appear to the Engineer Incharge or his authorized subordinate incharge of the work that any work has been executed the unsound imperfect or unskillful workman ship or with materials of any inferior description or that any material or articles provided by him for the execution of the work are unsound or of a quality inferior to that contracted for or otherwise not in accordance with the contract the contractor shall on demand in writing which shall be made within 6 months / one year of the completion of work from the Engineer Incharge specifying the work materials or articles completed of not withstanding that the same may have been passed, certified and paid forth with rectify or remove and reconstruct the work so specified in whole or in part as the case may require or as the case may be remove the materials or articles so specified and provide other proper and suitable materials or articles at his own proper charge and cost and in the event of his failing to do so within a period to be specified by the Engineer Incharge in his demand aforesaid then the contractor shall be liable to pay compensation at the rate of one percent on the estimated amount put to tender for every day not exceeding 10 days while his failure to do so shell continue and on the case any such failure the Engineer incharge may rectify or remove and re-execute in work or remove and replace with others, the materials or articles complained of as the case may be at the risk and expenses in all respect of the contractor.

Clause (16)

All work under or in course of execution or executed in pursuance of the contract shall at all time be open to the inspect and supervision of the engineer and his authorised subordinate.

Clause (17)

The contractor shall give not less than 7 days notice in writing to the engineer incharge of work before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured before the same is so covered.

Clause (18)

If the contractor or his working people or servants shall break, deface injure or destroy any part of building in which they may be working or premises, the same shall be rectified by the contractor within seven days from the date of receipt of letter from the department. In case or it is not attended within seven days the engineer incharge at his discretion can fix the cost of damage etc. and recover the same from contractor bill or security deposit.

Clause (19)

The contractor shall provide at his own cost all materials, plant, tools. Appliances, implements, ladder, cordage, tackle, scaffolding and temporary work requisite required for the proper execution of work and nothing shall be supplied by the department.

Clause (20)

The contractor have to follow all the labour law including workman compensation Act 1923, contract Act, contract labour (Regulation and Abolition) Act, 1970 and Minimum Wages Act, 1948 and Minimum Wages Control Rule, 1950 and shall also comply with payment of wages act, 1948, employees Liability Act, 1938, Industrial Dispute Act, 1947 and Maternity benefits act 1961 & all these acts as amended time to time.

The regulations aforesaid shall be deemed to be part of this contract and any breach thereof shall be deemed to be a breach of this contract.

Clause (21)

The Engineer Incharge may requires the contractor to dismiss or remove from the site of the work any person or persons in the contractors employ upon the work who may be incompetent or mis –conduct lion set and the contractor shall comply forthwith such requirement.

Clause (22)

It shall be the responsibility of the Contractor to see the place a free from all materials and not occupied by anybody unauthorized during construction and to hand over to the Engineer Incharge vacant possession of complete premise.

Clause (23)

The contractor shall not be assigned or subject without the written approval of the Engineer Incharge.

All works to be executed under the contract shall be executed under the direction and subject to the approval in all respect by the Engineer Incharge who shall be entitled to direct at what point or points and in what manner they are to be commenced and from time to time carried on.

Clause (24)

In case of any class of work for which there is no such specification such work shall be carried out in accordance with the distinct specification and in the event of there being no distinct specification therein such case the work shall be carried out in all respect in accordance with instructions and requirements of the Engineer Incharge.

Clause (25)

Whenever any claim or claims for payment of a sum of money arises out or under the contract against the contractor the Engineer Incharge of NPTI shall be entitled to withhold and also have a lien to retain such sum or sums in whole or in part from the security if any deposited by the contractor and for the purpose aforesaid the Engineer Incharge or NPTI shall be entitled to with hold the security.

Clause (26)

Before starting the work the contractor shall submit the week wise completion schedule and will firmly adhere to through out then work. If required by NPTI, contractor will have to complete and hand over the work in phases manner.

Clause (27)

Contractor shall maintain site order book and follow instructions of NPTI officers in to.

Clause (28)

Contractor shall get tested all the material from recognized laboratories as per CPWD procedures or as directed by the Engineer Incharge

SECTION – 3
SCOPE OF WORK

1. CIVIL MAINTENANCE :

Annual Civil Works

- (A) Coverage : All buildings i.e Institutional & Residential existed in NPTI Complex, Sector – 33, Faridabad.
- (B) Scope of Work : Annual Civil works including periodical maintenance like painting, masonry, Roof treatment, Wood work , M.S. & Aluminum work, Earth work etc. as and when required.

REPAIR & MAINTENANCE

- (A) **Coverage** : All kind of plumbing, masonry carpentry requirement related to minor maintenance of all fixtures inside the NPTI Complex, Sector-33, Faridabad
- (B) **Scope of Work**: Making necessary arrangement for receiving day to day complaints from resident and execution of civil repair / maintenance works and fittings / fixing of all types of fixtures in NPTI Complex. All type of civil repair and maintenance work like Masonry, Carpentry, Sanitary, Water supply and fittings, fixing of all types of fixtures to be attended / fixed immediately on the brief of daily complaints from the residents and as directed by Engineer in charge.

MAINTENANCE OF WATER SUPPLY AND STORM WATER DRAINS:

(A) Coverage :

1. All plumbing installation within the common area of the building & inside buildings such as valves, taps, floats and other fittings of water supply and fire fittings system.
2. All underground & overhead water system.
3. Entire store water drainage system consisting of drainage & drain water pipe

(B) Scope of work

1. Operation & minor maintenance of pumps
2. Maintain continuous water supply & efficient sewage discharge
3. Ensuring that the pressure of water supply for the fire fighting system is maintained at the required level.
4. Maintenance & operation of all electric pumps with all valves, taps & other plumbing sanitary fitting in the common areas.
5. Maintenance of all fixtures in common area & inside flat.
6. Checking of all storm water system before monsoon.
7. Maintenance of all garden hydrant system.

2.0 GENERAL SCOPE & OTHER TERMS & CONDITIONS:

- a. The work involves maintenance work at the area around the building up to fencing wall including office premises such as any kind of civil maintenance work of the building which includes earth work, masonry work, concrete work, carpentry works, painting, repairing etc.
- b. Maintenance of water tank, water pipe lines, drainage lines, toilet and washbasins, urinals, W/C, choke up of flushing tanks and flush lines, alteration of components, rectification of leakage, and repair of entire sewage system of the building, etc.
- c. Check the availability of water in the water tanks and fill the tanks as when required.
- d. Check the pressure of water supply in sanitation areas.
- e. Check all the area for damaged false ceiling, floor carpet tiles, glazing and re fix wherever necessary.
- f. Check the door and window closers for its functional aspect and change or re-fix the closers when required.
- g. Cleaning of water cooler at regular intervals, ensuring cleaning and maintenance of water purifier.
- h. Removal of any land slides/fallen trees or any part of structure there which is unwanted inside the fencing of premises/ repairs thereof
- i. The contractor shall provide following skilled persons in shifts.

Plumber cum Pump Operator	: 3 persons (one in each shift)
Carpenter cum Glazer	: 1 person in general shift
Helper	: 2 persons in general shift
- j. One set of tools from the firm should be kept at office to look after the scope of the work as specified for routine maintenance works. The technicians must interact each other to carry out the operations with out hindrance. The contractor shall arrange to provide alternate staff in case of absence of the regular staff.
- k. The necessary replacement materials will be supplied by the office at free of cost and the same should be collected from the office (or) the contractor shall arrange to supply any materials required at the earliest or latest within a day if the materials not available at office with prior approval. The cost of materials will be paid separately by analyzing the local market rate.
- l. The contractor shall also arrange to provide the service on Saturday, Sundays and other holidays in case of emergency.

- m. All breakdown calls/complaints received during normal working hours should be attended to as early as possible. No complaints should be left and not postponed to next day.
- n. The Service report containing nature of the complaints, nature of the fault and attended, parts replaced and customer remarks/signature should be prepared by the contractor. The cost of printing of the booklet will be borne by the contractor. The office should approve the model of service report. The contractor shall provide day/week/monthly report stating the nature of complaints/work done at the end. The model of the format will be given by us.
- o. The office will not take any responsibility in case of any accident/injury to the labourers during working. The firm shall take all safety measures and welfare of the labourer.
- p. The contractor shall provide proper uniform to staff consisting of full pants, shirts, shoes, badges/identity cards and shall ensure that their turnout is smart in all respect.
- q. No sub contracting of any work or part of a work would be allowed.
- r. The contractor shall compensate in full the loss sustained by this office on account of damage or theft of material during discharge of the activities.
- s. The staff provided by the contractor to the office are in case found to be indulging in any undesirable or unfair activities in the premises of the office, the contractor will solely be responsible for all the consequences apart from the liberty of office to lodge complaints before appropriate authorities.
- t. Any damage is caused to any equipment/or items available at the office premises due to negligence of the contractor, the amount so involved on this account shall be deducted from the payment due to contractor.
- u. Unless other wise specified the work will be executed at par with CPWD specification.
- v. For any special items specification of the manufacturer have to be followed.
- w. Quantity and quantum of works are indicative based upon previous experience. NPTI does not provide any guarantee regarding quantities & no minimum guarantee (in items of quantity) will be furnished to the contractor towards execution of this contract.
- x. Payment will be made as per on actual measurement basis and mode of measurement will be followed as per IS code.

SECTION – 4

TECHNICAL / PRE QUALIFICATION BID

**SECTION - 4
PREQUALIFICATION BID**

Sl. No.	Pre Qualification Criteria	Detail to be filled up by the bidder
A	General particulars of the agency	
	1. (a) Name of the Agency	
	(b) Type – Individual/Partnership/ Public limited / Pvt. Ltd (Please enclose copy of Memorandum/Articles of Association/ Registration with Govt. Department)	
	(c) Regd. Address	
	(d) Address of Office at Delhi / NCR	
	(e) Contact Person's i) Name & Design. ii) Tel. No. Landline / Mobile iii) Email ID	
	2. PAN/GIR No. (Please enclose photocopy)	
	3. Tin No. (Please enclose photocopy)	
	4. Service Tax Regn. No. (Please enclose photocopy)	
	5. EPF Registration No. (Please enclose photocopy)	
	6. ESI Registration No. (Please enclose photocopy)	
B	Average annual Turnover for the last 3 years : (Should be more than Rs.10.00 lakh) i) 2010-2011 ii) 2009-2010 iii) 2008-2009 (Please enclosed copies of audited balance sheet and P&L A/C / ITCC / Bank statement)	
C.	Experience of similar work in the field during the last three year (Should have provided similar works/services in reputed organization including at least one PSU/Govt. Deptt. With work order not less than	
	(a) Rs.25.60 lakh in a single similar completed / ongoing work	
	(b) Rs. 16.00 lakh each in two similar complete / ongoing works	

	(c) Rs. 12.80 lakh each in three similar complete / ongoing works					
D	Earnest Money Details : Amount Rs. / DD No. / Date / Bank					
E	Cost of Tender documents (as applicable) (Please refer note mentioned in NIT, Section-1)					
F.	Experience of similar nature work in the field during last three years					
Sl. No.	Name of work	Name of the client	Cost Rs. In lakhs	Date of commencement	Date of completion	Remarks

Completion certificate of the above works are enclosed

Signatures of authorized signatory

Name _____

Designation _____

Seal:

SECTION – 5
FINANCIAL BID

SECTION – 5

TENDER FORM

(Financial Bid)

To

The Director (Project)
NPTI.,
Sector-33, Faridabad

Ref : Tender No. Dated

Sir,

Having examined the bidding documents and having submitted the technical bid for the same, we, the undersigned, hereby submit the Financial Bid for supply of Annual civil works in residential cum Institutional complex at NPTI, Sector-33, Faridabad as per the invitation for this and the conformity with the said bidding documents at the prices and rates mentioned in the enclose offer.

The Price quoted by us for the services detailed in Section V of the bid document is as below:

PART - A

Sl.NO. (A)	Item of work (B)	Estimate (C)	Rates quoted in % for 1 st year (D)	Rates quoted in % for 2 nd year (E)
1.	Schedule item of works based on DSR 2007 rates	Rs.15.00 lakh for one yearabove/below scheduled of rates of DSR 2007above/below scheduled of rates of DSR 2007
	TOTAL OF PART – A			
	Average of part (A) $\frac{D + E}{2}$			

PART – B

Items not covered in DSR –2007

Sl. No.	Description of Item	Unit	Qty.	Rate in Rs.	Cost
1	Providing & fixing lining with 12 mm thick Duratek ply covered by 1 mm thick imbuldged type sunmica of approved shade and brand like marinolam or its equivalent, including cost of adhesive like fevicol or its equivalent, screws, nails and one coat of termite treatment chemical i.e. premise of Bayer make using kerosene oil as solvent etc. in all complete excluding frame work	sqm	5	2199	10995
2	Providing & fixing lining with 12 mm thick Duratek ply covered by 1 mm thick plane type sunmica of approved shade and brand like marinolam or its equivalent, including cost of adhesive like fevicol or its equivalent, screws, nails and one coat of termite treatment chemical i.e. premise of Bayer make using kerosene oil as solvent etc. in all complete (excluding frame work	sqm	5	2044	10220
3	Providing and fixing exhaust fan of 12" size of Crompton make or its equivalent approved make fixed in position as direction of department concern	each	10	1519	15190
4	Providing and fixing PVC Ball Cock Set in PVC Flushing Cistern including dismantling the same from cistern and PVC connection. Fixing the New PVC Ball Cock and refixing the PVC connection pipe including all material	each	300	179	53700
5	Writing of Sign Board	sqft	10	38.69	386.9
6	Dismantling of old PVC Water Storage Tank and G.I. Tank Nipple complete of all G.I. fitting with over flow pipe etc. complete and disposal of tank from terrace to store.	each	15	191	2865
7	Providing and fixing G.I. Tee 15 to 25mm including dismantling the G.I. Pipe and Providing and fixing G.I. Tee including of all material etc. complete	each	350	95	33250
8	Providing and fixing 15mm brass gate valve with C.I. Wheel including dismantling the same from G.I. Pipe line and fixing the same pipe.	each	50	290	14500
9	Providing and fixing of G.I. Nipple 4" to 9" by 32mm to 50mm dia including dismantling the same from old G.I. pipe cutting and threading at site and fixing the same etc. complete	each	250	124	31000

10	Providing and fixing of G.I. Nipple 4" to 9" by 15mm to 25mm dia including dismantling the same from old G.I. pipe cutting and threading at site and fixing the same etc. complete	each	250	78	19500
11	Providing and fixing C.P. Pillar Cock for washbasin 15mm including dismantling the same from wash basin	each	70	369	25830
12	Providing and Fixing PVC Handle for PVC Flushing Cistern including dismantling the old handle from tank and providing and fixing new handle complete	each	150	117	17550
13	Providing and fixing G.I. Plug 15 to 25 mm including dismantling the old pipe fitting etc. complete.	each	50	94	4700
14	Providing and fixing Tank Nipple for PVC Tank including dismantling the pipe line for all side of unions, dismantling tank nipple from tank and refixing all of connections after fixing of tank nipple complete including all material and labour	each	20	139	2780
15	Providing and fixing 20mm Gun Metal Gate Valve	each	10	379	3790
16	Providing and fixing Brass Face	each	450	86	38700
17	Providing and Fixing 100mm dia circular shape C.P. Grating Jali for Floor	each	20	29	580
18	Providing and fixing PVC Washer for Brass Bib Cock / Stop Cock	each	450	24	10800
19	Providing and fixing G.I. Socket 15 to 25 mm	each	200	99	19800
20	Cost for G.I. elbo 15 to 25mm including dismantling of old pipe and fixing of G.I. elbo complete with all labour and material	each	200	106	21200
21	Providing and fixing PVC partican wall of Rajshri Plastiwood make complete with manufacturer's specification with M.S. Frame	per sq. ft.	15	317	4755
22	Fixing of electric geyser with 10 mm fastener with nut & bolt complete with grouting including of all labour & material	each	20	218	4360
23	Providing & fixing agro mesh with necessary stitching complete including all by works and as directed	per sqft	100	94	9400
24	Seepage work in all floor complete with dismantling of existing flooring and dismantling of old pipe making provision for new pipe complete as required and as directed. G.I, C.I Materials, fittings will be paid separately through scheduled items	each	10	2701	27010
25	Providing & fixing of approved make door eye complete including all by works, Labour materials and as directed	each	30	133	3990

26	Providing & fixing approved make Oval shape wash basin in granite slab, including cutting of granite and RCC with all material , labour etc and as directed	each	2	2347	4694
27	Providing & fixing approved make looking mirror with aluminum frame complete including all by works and as directed	each	5	1869	9345
28	Providing & fixing Aluminum Hanger (6 pin) with powder coating complete including all by works and as directed	each	50	108	5400
29	Repair of door closer with all labour and minor materials like screw etc.	each	20	143	2860
30	Repair of door windows and cupboard doors etc. with all minor materials , and labour complete	each	150	145	21750
31	Providing & fixing 1 mm thick aluminum sheet with screw etc all complete	sqmt	10	387	3870
32	Polishing the floor with polish of approved make and manufacturer after grinding the floor two or more cut to give an even bright and smooth surface including shifting furniture whenever necessary	per sq. ft	1000	6	6000
33	repair of aluminum door shutter with all minor materials, and labour complete	each	20	351	7020
34	Providing & fixing 6 mm thick teak ply including nails, screw fevicol, T&P sundries and labour charges etc including all complete	sq mtr	10	852	8520
35	Providing and replacing wire mesh gauge/jali to the opening of exhaust fan including taking out old jali frame making holes, Providing and fixing stopples nails and refixing the same with T&P etc in all complete	each	10	238	2380
36	Repair of wooden door, window or cupboard shutter by easing only in order to operate smoothly	each	150	62	9300
37	Repair of M.S door, window or cupboard shutter by easing only in order to operate smoothly	each	50	34	1700
38	Providing and making steel work for frame work with 50 x 50 x 6 MS angle, existing damage false ceiling , covering with existing board where as available with fixing the same with dash fastener complete with dismantling of existing one with all by works complete with all materials and as directed	per sqft	150	78	11700
39	Dismantling of existing false ceiling & refixing of usable ply board after execution of m.s frame work with making lighting out etc complete in all respect & as directed	per sq mt	150	73	10950

40	Providing & executing the cleaning works of water harvesting pit by removal of slabs, digging out the gravels from pit removal of silt ect complete and refilling etc with all by work and as directed	each	3	6170	18510
41	Providing and executing the tiles repairing works by dismantling & repairing of old tiles with all fixing materials and related by work complete and as directed . Cost of the new tiles will be paid separately.	per sqft	50	27	1350
42	Carriage of surplus materials one full load in tractor trolley with loading unloading complete all by works and as directed	per trip	50	420	21000
43	Providing and making chase cutting 100 x 50 mm in floor wall for plumbing , electrical, data cabling works with all labour, T&P complete and as directed	per mt	50	40	2000
44	Providing and fixing frame work for fixing window A.C. complete with all by works labour and as directed	each	5	802	4010
45	Providing & fixing false ceiling with G I channel, Gypsum board including making lighting cutout fan, provision, ceiling mounted projection system including hangers as required from ceiling (RCC) with all materials labour complete and as directed	per sqft	10	76	760
46	Dismantling carefully of false ceiling with wooden frame and ply board covering, staking the materials with all labour materials complete and as directed	per sqft	50	7	350
47	Providing & fixing mirror optic light fittings FBS/236 of size 600 x 600 mm with 3 nos. 36 watt lamp CFL 36/86 of Philips make with dismantling of existing light carefully, making suitable wiring for new light complete with all by works and as directed	each	5	4097	20485
48	Providing & Fixing Armstrong wooden flooring (Rose Wood Colour) including the cost of foam and material complete as per drawing	rft	10	189	1890
49	Providing & Fixing Rose wood Armstrong profile all-round the wooden flooring including fixing proper on edges and floor etc. complete as per drawing	sqft	15	139	2085
50	Providing & Fixing Cup Board 25mm thick BWR water Proof Board for lockable shutters, shelves etc. with 25mm thick century board.	sqft	10	264	2640
51	Providing & Fixing Cup Board 19mm thick BWR water Proof Board for lockable shutters, shelves etc. with 19mm thick century board.	sqft	10	234	2340
52	Providing & Fixing 4mm thick BWR water Proof Ply including fixing with adhesive / nails etc. complete as per drawing	sqft	10	112	1120

53	Providing & Fixing Wall Lining with 9mm thick BWR water Proof Ply including fevicol/nails etc. complete as per drawing	sqft	10	152	1520
54	Providing & Fixing 1mm thick sunmica (marino/century) including fevicol nails labour etc. complete as per drawing	sqft	15	101	1515
55	Providing & Fixing 1.5mm thick sunmica (marino/century) including fevicol nails labour etc. complete as per drawing	sqft	15	136	2040
56	Providing & Fixing Stainless Steel Tower Bolt 200mm Long including Screw etc. complete	each	5	194	970
57	Providing & Fixing Mortise lock make door set including cyl. 60mm B-1 mortise lock body cy-1, glass door handle, XIA Rose SS Complete including labour etc as per design	each	1	5468	5468
58	Providing & Fixing Brass Stopper including nails/screws etc. complete	each	10	180	1800
59	Providing & Fixing Stainless Steel 125mm long bearing type butt hinges including fixing with screws etc. complete	each	10	149	1490
60	Providing & Fixing Stainless Steel sliding door bolt 300mm long including nut bolt etc. complete	each	10	403	4030
61	Providing & Fixing Stainless Steel Telescopic Piano type hinges size 3/4" x 1/2" including fixing with S.S. Screws etc. complete	each	10	64	640
62	Providing & Fixing 4mm thick Veneer including fixing with adhesive nails etc. complete as per drawing	sqft	5	263	1315
63	Providing & Fixing Wall Lining with 6mm thick century ply including cost of adhesive like fevicol or its equivalent, screws, nails and one coat of termite treatment chemical in all respect complete	sqft	10	131	1310
64	Providing & Fixing Wall Lining with 12mm thick century ply including cost of adhesive like fevicol or its equivalent, screws, nails and one coat of termite treatment chemical in all respect complete	sqft	10	175	1750
65	Providing & Fixing / laying 20mm thick granite stone (lakha red) for counter, slab including cutting rounding of edges (half round) jointing of hanging portion with adhesive etc. complete as per drawing	sqft	10	522	5220
66	Providing & Fixing Stainless Steel Telescopic Runner (Doorma) make including fixing with drawer and cupboard with SS Screws etc. complete	each	5	696	3480

67	Providing & Fixing 10 cm high rubber wood skirting including cutting, tempering making edge fixing with fevicol etc. complete	rft	10	74	740
68	Providing and fixing 100 mm dia machine cut acrylic sheet cover with screws etc complete in existing electrical point	each	10	35	350
69	Providing and fixing PTMT (prayag make) toilet paper holder	each	5	184	920
70	Providing and fixing PTMT (Prayag make) Zet spray with 1.0 mtr long pipe etc complete	each	5	197	985
71	Providing and fixing 3.2 mm thick fiber glass sheet in roof with all materials, labour complete including gasket, hooks, fasteners etc. and as directed	sqmt	25	1268	31700
72	Providing and fixing 12 mm thick clear toughen glass of assorted size with computer generated graphics as per instruction with all materials labour complete	each	1	7957	7957
73	Providing & Fixing false Ceiling CFL Lights size 6" x 6" concealed light CFL 1 x 8V complete (standard Size)	each	5	558	2790
74	Providing & Fixing false Ceiling CFL Lights size 6" x 6" concealed light CFL 1 x 8V complete (small size)	each	5	431	2155
75	Providing & Fixing false Ceiling CFL Lights (Philips Make) size 1' x 1' with 2 No. CFL 2 x 11 V complete	each	4	1755	7020
76	Providing & Fixing flase Ceiling CFL Lights (Philips Make) size 2' x 1' with 2 No. CFL 2 x 36 V complete	each	4	2388	9552
77	Supply and fixing ultra slim 1x 28 watt T5 Energy efficient fitting complete with all in built accessories such as tube, chock etc complete as required 1200 mm long	each	5	786	3930
78	Supply and fixing ultra slim 1x 14 watt T5 Energy efficient fitting complete with all in built accessories such as tube, chock etc complete as required 600 mm long	each	5	654	3270
79	Supply and fixing following size / modules, GI box along with modular base & cover plate for modular switches in recess etc. as required 12 module with modular sheet	each	10	345	3450
80	Supply and fixing following size / modules, GI box along with modular base & cover plate for modular switches in recess etc. as required 6 module with modular sheet	each	10	250	2500

81	Supply and fixing following size / modules, GI box along with modular base & cover plate for modular switches in recess etc. as required 4 module with modular sheet	each	10	190	1900
82	Supply and fixing following size / modules, GI box along with modular base & cover plate for modular switches in recess etc. as required 3 module with modular sheet	each	10	177	1770
83	Supply and fixing following modular 5/6 amps switch on the existing modular plate and switch box including connection with required wiring etc as required	each	15	148	2220
84	Supply and fixing following modular 5/6 amps call bell switch on the existing modular plate and switch box including connection with required wiring etc as required	each	10	204	2040
85	Supply and fixing stepped type electronic fan regulator on the existing modular plate switch box including connection but excluding modular plate etc as required	each	20	460	9200
86	Supply and fixing double pole MCB 32 amps with cover plate	each	10	659	6590
87	Supply and fixing following modular 3 pin 5/6 amps socket outlet on the existing modular plate and switch box including connection with required wiring etc as required	each	20	154	3080
88	Providing and fixing powder coated wash basin bracket with all labour materials complete	each	10	177	1770
89	Providing and making cornice work with POP in ceiling with all labour, materials, scaffolding etc complete and as directed	rmt	50	109	5450
90	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete CP Bib cock long body	each	10	685	6850
91	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete CP Angle valve	each	10	583	5830
92	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete CP Pillar cock	each	10	656	6560
93	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete CP pillar cock mixer	each	10	2100	21000

94	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete Bib cock with flange	each	10	635	6350
95	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete cancelled stop cock	each	10	716	7160
96	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete 2 way bib cock	each	10	950	9500
97	Providing & fixing approved make, branded CP fittings of Prayag or equivalent make with all materials labour complete CP toilet paper holder	each	10	786	7860
98	Repairing of rolling shutters with all materials, labour complete as directed (replacement of lock rail)	rft	50	95	4750
99	Repairing of rolling shutters with all materials, labour complete as directed (replacement of strips profile)	sqft	150	48	7200
100	Repairing of rolling shutters with all materials, labour complete as directed (replacement of springs)	each	10	950	9500
101	Repairing of rolling shutters with all materials, labour complete as directed (replacement of Bush)	each	10	158	1580
102	Repairing of rolling shutters with all materials, labour complete as directed (replacement of pulley)	each	10	158	1580
103	Repairing of rolling shutters with all materials, labour complete as directed (replacement of crossing)	kg	100	73	7300
104	Repairing of rolling shutters with all materials, labour complete as directed (Major labour charges)	each	10	1428	14280
105	Repairing of rolling shutters with all materials, labour complete as directed (Minor labour charges)	each	15	869	13035
106	Providing & executing mirror polishing in existing hard flooring with all materials labour, machinery complete and as directed	sqft	350	20	7000
107	Providing & making 9 mm thick toughen glass vision panel in door of size as per drawing including beading, polish complete with all labour, materials and as directed	sqft	10	227	2270
					854373
	1. For 1 st year% above/ below over the cost noted above				
	2. For 2 nd year% above/ below over the cost noted above				
	3. Average cost per year $\frac{1+2}{2}$				

PART - C

LIST OF MANPOWER PROPOSED TO BE DEPLOYED FOR PUMP OPERATING, MINOR PLUMBING, AND MINOR CARPENTRY WORKS

Sl. No.	Category	No. of Manpower	Rate per month for 1 st year (A)	Cost per month for 1 st year (A-I)	Rate per month for 2 nd year (B)	Cost per month for 2 nd year (B-I)
1	Pump Operator cum Plumber	3				
2	Carpenter cum Glazer	1				
3.	Helper	2				
3	Total	6				
4	Service charges, if any (please attach separate sheet for details)					
5	Taxes (Pl. specify)					
6.	Total cost per year $\sum A-I$ & $\sum B-I$					
7.	Average cost for 2 nd years (c) = $\sum A-I + \sum B-I / 2$					
6	Grand Total of - C					

PART - D

Sl. NO.	Item of work	Estimate	Rates quoted in %
1.	Non Schedule item of works based on market rate analysis	Rs.75,000/-% above/%below market rate analysis
	TOTAL OF PART – D		

Note : - Unit rates for 2nd year should not be less than 1st year's rate. Any bidder not meeting this requirement shall not be considered.

Sub Total : Part – A Rs.
Part – B Rs.....
Part – C Rs.....
Part – D Rs.....
Total Rs.....

I / we agree to execute the above said work at the work at the rate of cost of Rs.
(Rupees)

(Signature of the contractor with seal)

SECTION – 6
ANNEXURES

ANNEXURE - I

DECLARATION

I Proprietor/Director/Authorized signatory of agency/firm mentioned above, is competent to sign this declaration and execute this tender document.

I/we have read the General Terms and Conditions of the contract given above, I agree to abide by them.

The information/document furnished with the above application are true and authentic to the best of my knowledge and belief. I/we am/are well aware of the fact that furnishing of any false information/document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signatures of authorized signatory

Name _____

Designation _____

Seal:

Date: _____

Place : _____

ANNEXURE - II

Bank Guarantee Format (for EMD in case bidders are not submitting this in form of DD)

BANK GUARANTEE

NATIONAL POWER TRAINING INSTITUTE

SECTOR -33 , FARIDABAD

Dear Sir,

In consideration of **National Power Training Institute , Sector33, Faridabad** (hereinafter called the "Owner" which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Notice Inviting Tender under specification No. _____ dated _____ M/S _____ having its registered office at _____ (hereinafter called the "Bidder") who wishes to participate in the said tender for _____ have agreed to accept an irrevocable and unconditional Bank Bid Guarantee for an amount of Rs. _____ (Rupees _____) valid upto _____ on behalf of the Bidder in lieu of cash deposit required to be made by the Bidder, as a condition precedent for participation in the said bid.

We, the _____ Bank, _____ Place, a body corporate constituted under Banking Companies Acquisition and transfer of undertakings Act, 1970 having its Head Office _____, do hereby unconditionally and irrevocably guarantee and undertake to pay to the "Owner" immediately on demand without any demur reservation protest, contest and recourse to the extent of the said sum of Rs. _____ (Rupees _____). Any such claims/demands made by the said "Owner" on us shall be conclusive and binding on us irrespective of any dispute or differences raised by the bidder.

This guarantee shall be irrevocable and shall remain valid upto _____, if any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from _____ on whose behalf of this guarantee is issued.

Notwithstanding anything stated above, our liability under this guarantee shall be restricted to Rs. _____ (Rupees _____) and our guarantee shall remain in force upto _____ and unless a demand or claim under the guarantee is made on us in writing on or before _____ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities thereunder.

We, the said Bank lastly undertake not to revoke this guarantee during its currency except with previous consent of the owner in writing and agree that any changes in the constitution of the said bidder of the said bank shall not discharge our liability hereunder.

In witness where of the Bank, through its authorized officer, has set its hand and stamp on this day of 2011 at _____.

Witness

(with name and official address)

1.

2.

Signature

Name

Designation with bank stamp)

Power of Attorney No.

ANNEXURE - IV

FORM FOR PERFORMANCE GUARANTEE

The National Power Training Institute
WHEREAS
(name and address of the Supplier) (hereinafter called "the Supplier") has undertaken, in
pursuance of contract no. dated
to supply
(description of goods and services) (herein after called "the contract").
AND WHEREAS it has been stipulated by you in the said contract that the
Supplier shall furnish you with a bank guarantee by a scheduled commercial recognized
by
you for the sum specified therein as security for compliance with its obligations in
accordance with the contract;
AND WHEREAS we have agreed to give the Supplier such a bank guarantee:
NOW THEREFORE we hereby affirm that we are guarantors and responsible
to you, on behalf of the Supplier, up to a total of
.....
..... (amount of the guarantee in words and
figures), and
we undertake to pay you, upon your first written demand declaring the Supplier to be in
default under the contract and without cavil or argument, any sum or sums within the
limits
of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds
or
reasons for your demand or the sum specified therein.
We hereby waive the necessity of your demanding the said debt from the
supplier before presenting us with the demand.
We further agree that no change or addition to or other modification of the
terms of the contract to be performed there under or of any of the contract documents
which
may be made between you and the Supplier shall in any way release us from any liability
under this guarantee and we hereby waive notice of any such change, addition or
modification.
This guarantee shall be valid until theday of....., 20.....
.....
(Signature of the authorized officer of
the Bank)
.....
Name and designation of the officer
.....
Seal, name & address of the Bank and address of the Branch
(Bank's common seal)